

Housing Plumber Apprentice Monthly Progress Record

Name	Employer	Instructor Comments
Month	Journeyman	
Year	Worksite	Instructor Signature

Enter the total hours from the previous month in Column B. Enter daily, to the nearest hour, time spent in each process; total the hours across and enter in Column C. Add columns B & C for total OJT in Column D. Keep a copy of each record for next month. Return a copy to the JATC office by the 10th of each month.

A	B																																C	D		
Work Process	Hours forward	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Month	Total		
Underground waste & vent piping																																				
Above grade waste & vent piping																																				
Potable water piping																																				
Underground rainwater piping																																				
Above grade rainwater piping																																				
Backflow prevention devices																																				
Fixtures & trim																																				
Toilet room accessories																																				
Natural gas piping																																				
Hot water heating piping																																				
Pool, vacuum, irrigation piping																																				
Fire protection piping																																				
Layout																																				
Punch out																																				
Sleeving																																				
Hangers																																				
Carriers																																				
Testing																																				
Firestopping																																				
Clean up																																				
Material handling																																				
Other																																				
Class hours attended																																				

I certify the above information is correct	Journeyman: Please check one of the following	Poor	Satisfactory	Good	Excellent
	Punctuality & Attendance				
	Safe work practices				
	Initiative				
	Quality				
	Quantity				
Apprentice	Comments				
Journeyman					

Return to:
 Seattle Area Pipe Trades
 595 Monster Rd. SW
 Renton, WA 98055
 Phone (425) 271-5900
 Fax (425) 271-4985

please use reverse side if necessary