

Applying for Unemployment

You can apply for Unemployment Insurance Benefits online @ at www.go2ui.com.

-OR-

You can call **1-800-318-6022** to apply for benefits by the telephone, or get information on filing a new claim for unemployment insurance benefits or reopening an existing claim.

To apply for benefits by telephone, you will need:

- Your **Social Security Number**.
- The **name and address** of your very **last employer**, regardless of how long you worked there or what type of work you did.
- The **date you last worked**.
- The names and addresses of **all** your other employers during the last **two years**.
- The **dates you worked**.
- If you normally get your work through a union, the name and local number for your labor union.
- If you were in the military during the **last two years**, your DD214, Member Copy 4.
- If not a U.S. citizen, your Alien Registration Number issued by the Bureau of Citizenship and Immigration Services (INS).
- If you were a federal employee in the **last two years**, your Standard Form 8 (SF8), *Notice to Federal Employees About Unemployment Insurance*, and Standard Form 50 (SF50), *Notice of Personnel Action*,

Don't wait to apply, even if you don't have all the information. The first week of an unemployment insurance claim is normally the waiting period and no benefits can be paid for that week – however **the waiting period can't begin until the claim is filed.**

If you have any questions or issues regarding unemployment please contact Cheryl Metcalf @ 360.902.9666